

5.1 The following Oath of Office was administered to Kelly Jensen by Superintendent, Mr. Lawrence King.

I, Kelly Jensen, do solemnly swear that I will support and defend The Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear to faith and allegiance to the Constitution of the State of California; that take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Mr. King and the Board congratulated Mrs. Jensen on her appointment.

Action 6.0

ADJOURN TO CLOSED SESSION

Motion made by the Board to move to closed session.

Moved by Mr. Porter Seconded by Mr. Layton Ayes 5 Nays 0 Absent 0

7.0 **RECONVENE REGULAR MEETING**

Time 8:14 p.m.

Action

8.0 **BOARD REORGANIZATION**

8.1 **Election of President**

Nomination of: Mr. Porter by Mr. Pfalzgraf

Seconded by Mr. Fox

Motion to appoint Mr. Ed Porter President of the Board Trustees

Ayes 5 Nays 0 Absent 0

Action

8.2 **Election of Vice President**

Nomination of: Mr. Layton by Mr. Pfalzgraf

Seconded by Mrs. Jensen

Motion to appoint Mr. Larry H. Layton Vice President of the Board of Trustees

Ayes 4 Nays 1 Absent 0
Mr. Fox

Action

8.3 **Election of Clerk**

Nomination of: Mrs. Jensen by Mr. Fox

Seconded by Mr. Porter

Motion to appoint Mrs. Kelly Jensen Clerk of the Board of Trustees

Ayes 5 Nays 0 Absent 0

9.0 **PUBLIC COMMENTS/RECOGNITION/REPORTS**

Community member Jacki Ayer requested the Board consider the issue to pursue joint use agreement with representatives at Parks and Recreation department.

10.0 **CORRESPONDENCE/PROPOSALS/REPORTS**

10.1 **AATA Representative**

President, Melissa Trusel reported on the following:

- Recognized Dimas Linares in honor of his retirement.
- Shared 21st century learning student learning opportunities which include science, math, and hands on learning in collaboration with video production at High Desert School.
- Presented a video of student participation in, Steam challenge, study of vascular products and science experiment of "egg drop".

10.2 **CSEA Representative-** No report given

10.3 **Student Representative**

Student representative, Loker Kestler reported on the following:

- Welcomed Mrs. Jensen to the Board
- Addressed the recent trip to KTLA News by Mrs. Lundquist's video production class, great opportunity for students to participate.
- Pleased to announce that boys and girls soccer are going strong.
- Announced that military representatives are visiting the VHS campus, offering opportunities for future education possibilities.
- Noted that the VHS Heard will be performing tomorrow night.
- Noted the psychology class will be discussing the "Growth Mindset", books donated by the district. Mr. King will be attending class to go over growth mindset.

10.4 **New Construction**

Superintendent, Mr. King reported on the following:

- Pleased to inform the Board the VHS Phase 3 bid process has been completed
- Updated the Board on the Acton school project, will be meeting with the architects next week for a detailed discussion.
- Commented on Prop 39, SIR will be making an update, to address additional savings.

10.5 **Superintendent**

Superintendent, Mr. King reported on the following:

- Reported on the Joint Use Agreement, seeking from the Board an informal consensus for staff to explore further options with the county.

Mr. Porter requested that the minutes reflect that Mr. Pfalzgraf has left the room.

Mr. Porter requested that any discussion or consensus to staff regarding Joint Use Agreement hold until board comments.

- Addressed the Safe Routes to School, seeking from the Board an informal consensus for staff to explore further options and opportunities from federal and or state departments.

Mr. Layton and Mr. Fox have given staff consensus to explore options as it is related to the Joint Use with the county.

Mr. Porter requested to allow Board members to comment prior to a full Board member consensus.

Mr. Pfalzgraf addressed SRTS, as stated at previous board meetings he would like to see a school sign placed at Meadowlark School. Commented on SRTS has been an ongoing project with little or no progress. Mr. Pfalzgraf suggested assigning a traffic liaison committee, which should include two Board members and community members to formalize the process. Mr. Pfalzgraf would like to have this agendized in the future.

Mr. Porter requested a consensus from the Board for SRTS; consensus given by all Board members for staff to explore further options as it relates to SRTS. Mr. Pfalzgraf requested moving forward, that SRTS will appear on the agenda under Correspondence/Proposals/Reports. Board members agreed.

The Board directed staff to have future Joint Use discussion agendized and formalized prior to staff moving forward. Mr. Pfalzgraf addressed concerns as to who will lead the project, program controls, support/staffing community outreach and cost, and protect the integrity of our community.

Superintendent, Mr. King continued with remainder of his report.

- Thanked staff for maintaining and updating the district website and Facebook page.
- Announced that the district will be moving forward in adding a Twitter account.

- Congratulated Dimas Linares on his retirement and thanked Mrs. Coleman for organizing a school wide celebration for Mr. Dimas.
- Announced that he will be meeting with all new staff and all those that will be leaving the district.
- Noted that staff will be researching our district wide “Active Shooter” protocol and procedures.
- Invited Board members to attend Ms. Mostafa’s class tomorrow, and also invited Board members to attend holiday events that will be taking place next week.
- Pleased to note that the branding is moving forward, blend the old with the new and maintain tradition. Presented the Board with the 1st edition of the District’s newsletter.

10.6 **Board Member Comments**

Mr. Layton reported on the following:

- Noted on the CSBA convention that he attended. Well attended by the majority of the Board member and staff. Attended legal symposium with Mr. King, Special Education matters, protecting students impacted from immigration status, Brown act and Federal legislation updates. Appreciated the building of relationships within the Board and staff.

Mr. Pfalzgraf reported on the following:

- Requested to have a county representative attend future board meeting to discuss Joint Use.
- Expressed his gratitude to Mr. Fox for his time as Board president.
- Welcomed Mrs. Jensen to the Board, very happy to have her as a Board member.
- Announced the ASMO performance will be presented 3 days next week. Encouraged all to attend.
- Thanked Mr. Dimas for his service to our district. He will be greatly missed.
- Noted on his attendance at the CSBA conference, focus on Charters, oversight, best practices. special education matters, also attended an LCAP presentation.

Mr. Fox reported on the following:

- Welcomed Mrs. Jensen to the board.
- Noted that requesting consensus during Correspondence/Proposals/Reports is not an inappropriate time.

Mrs. Jensen reported on the following:

- Recognized Mr. Distaso for his many years of service as a Board member
- Acknowledged and thanked Mrs. Barnes and the culinary arts students for presenting wonderful refreshment’s earlier for Mr. Distaso.
- Noted that Mrs. Ciceri and the Heard that performed earlier in the evening for Mr. Distaso and staff were amazing.
- Recognized Ms. Trusel and staff for the videos, pleased to see participation in NGSS.
- Noted that she is looking forward to attending the Meadowlark performance next week.

Mr. Porter reported on the following:

- Welcomed Mrs. Jensen to the board, very happy that she chose to come forward to offer her time to serve on the Board.
- Acknowledged the Heard and thanking Mrs. Ciceri for a wonderful performance and overall program.
- Recognized Mr. Distaso for all that he has done for our district.
- Expressed his gratitude to the Board for selecting him for Board President.
- Noted on the CSBA conference, well attended by Board members and staff. Beneficial for Board members to attend. Attended Board Presidents class, foster environment of inclusion. Attended LCAP and LCFE class, Charter class focus on Shasta ruling, Brown act class, and a class on IEP and special education.
- Noted receipt of a letter from a constituent as it related to concerns about High Desert students attending the county library after school.

Mr. Porter and Mr. Fox noted that the district has no authority over the conduct of children going to the library. Complaints need to be addressed by library staff.

Superintendent, Mr. King reported on the CSBA conference, attended the Legal Symposium, also attended the Small Rural School conference, on Friday attended the Executive Assistant conference with Mrs. McCauley, appreciated everyone’s participation and attendance.

11.0 CONSENT AGENDA

Motion made by the Board to approve the following consent agenda items:

- Action* 11.1 **Minutes of the Regular Board Meeting November 9, 2017**
- Enclosure* 11.2 **Minutes of the Special Board Meeting November 15, 2017**
- Enclosure* 11.3 **Warrant Register**
- 11.4 **Personnel Action Report**

Moved by Mr. Pfalzgraf Seconded by Mr. Layton Ayes 5 Nays 0 Absent 0

12.0 BUSINESS AND FINANCIAL

- Action* 12.1 **Material Revision – Method K-8/9-12 Charter School Petition Submittal**

Motion made by the Board to accept submission of the material revision petition for Method K-8/ 9-12 Charter School.

Mr. King gave a brief overview of the process of presenting petition directly to the Board. Mrs. Fischer noted that moving forward petitions will be presented to the Board at board meetings.

Moved by Mr. Porter Seconded by Mr. Porter Ayes 5 Nays 0 Absent 0

- Action* 12.2 **Certification of Signatures**

Enclosure Motion made by the Board that the following personnel be authorized to sign orders drawn from the District funds for the period of December 14, 2017, through December 14, 2018.

Mr. Lawrence King, Superintendent, Mrs. Amanda Fischer, Assistant Superintendent, Ms. Lynn David, Principal/Director

Moved by Mr. Pfalzgraf Seconded by Mr. Porter Ayes 5 Nays 0 Absent 0

- Discussion* 12.3 **Annual Developer Fee Report for 2016-17 School Year**

Enclosure Motion made by the Board to enter into discussion as related to the Annual Developer Fee Report for 2016-17 school year.

Ms. David reported that this is a legal requirement to give a summary of the collection of developer fees.

Board requested staff to look into developing a Developer Fee study.

- Action* 12.4 **First Interim Financial Report for the 2017-2018 School Year**

Enclosure Motion made by the Board to approve the First Interim report for the 2017-2018 school year.

Ms. David presented a PowerPoint of the 2017-2018 First Interim Financial Report.

The Board presented questions to staff as it related to the First Interim Financial Report.

Staff addressed questions presented by the Board. Ms. David is happy to report that we will be reporting positive to LACOE.

Moved by Mr. Fox Seconded by Mr. Layton Ayes 5 Nays 0 Absent 0

14.0 FUTURE AGENDA ITEMS

- Special Board Meeting – Budget Review, January 18, 2018
- Method K-8/9-12 Charter School Material Revision Hearing
- Single School Site Plans
- Joint Use Agreement Discussion

15.0 CALENDAR

January 11, 2018 Board Meeting, 7:30 p.m., District Office
January 18, 2018 Special Board Meeting , 6:30 p.m., District Office
January 25, 2018 (Meeting Cancelled)

16.0 CLOSED SESSION

The Board will consider and may act on any of the following items in closed session, any action taken in closed session will be reported in open session as required by law.

Closed Session may be called at any time during a formal meeting by motion of the Board of Education for the purpose of discussing a personnel problem, a pupil problem, a purchase, consultation on a legal problem with an attorney, and with employee organizations in regard to salaries and/or fringe benefits. All formal action involving such matters must be made in an open meeting.

A. Conference with Labor Negotiators-

Pursuant to Government Code Section 54957.6

B. Public Employee Discussion/Discipline/Dismissal/Release

Pursuant to Government Code Section 54957.

C. Conference with Legal Counsel

Pursuant to Government Code Section 54956.9.

Anticipated litigation; (1) potential case

D. Student Matters

Pursuant to Government Code Section 35146 and 48918.

16.1. Report of Action Taken in Closed Session

The Board took action in closed session to accept final settlement agreement with former employee.

Moved by Mr. Pfalzgraf Seconded by Mr. Porter Ayes 5 Nays 0 Absent 0

Action **17.0 ADJOURNMENT**

17.1 The Regular meeting of Board of Trustees adjourned at 10:44 p.m.

Moved by Mr. Layton Seconded by Mr. Fox Ayes 5 Nays 0 Absent 0

Secretary to the Board, Lawrence King

Mr. Lawrence King

President, Mr. Ed Porter

Mr. Ed Porter

Vice President, Mr. Larry H. Layton

Mr. Larry H. Layton

Clerk, Mrs. Kelly Jensen

Mrs. Kelly Jensen

Member, Mr. Ken Pfalzgraf

Mr. Ken Pfalzgraf

Member, Mr. Mike Fox

Mr. Mike Fox